

# Shadow Run



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## **SHADOW RUN HOMEOWNERS' ASSOCIATION, INC. POLICY FOR HOWEOWNERS TO ADDRESS THE BOARD ON AGENDA ITEMS**

On August 15, 2011, the Board of Directors adopted the following policy effective immediately regarding the Owner's right to address the Board on Agenda Items at a Board Meeting.

1. Owners may address the Board of Directors on Agenda items when called upon at open Board Meetings.
2. Owners wishing to address the Board are required to sign-in by completing all sections of the sign-in form to include their names, Shadow Run address, and item(s) on the agenda which will be addressed. The sign-in form and copies of the agenda for the scheduled meeting will be made available at the (live) meeting location prior to the meeting. For owners joining the meeting via Zoom, the agenda will be posted on Zoom approximately 10 minutes prior to the meeting. Owners can type their name, address, and agenda item to be addressed into the Chat box.
3. At a time during the meeting so determined by the Board, the Board will call each name listed on the form in order of entry.
4. When called, owners may address the Board for up to three (3) total minutes per lot owned, regardless of the number of agenda items listed by that owner. Owners may stand if they wish while addressing the Board. No portion of the allowed three minutes may be yielded to others.
5. Throughout their address to the Board, speakers must speak courteously and in a business-like, non-argumentative manner. Board members are expected to respond in a likewise manner. Only agenda items listed by the owner may be addressed.
6. If the owner's presentation is lengthy or involves complex issues which may require research or further consideration, the Board may request that the owner provide a written summary.
7. No response from the Board is required during or after the Board meeting. The Board may or may not choose to respond at the meeting. The Board may determine that a response will be delayed if the issue requires additional consideration or research. Any Board member may choose to respond after the owner has completed his or her presentation.

Adopted by the Board on August 15, 2011

### **UPDATED & ADOPTED BY THE BOARD Sept 21, 2022**

**Lee Alexander**  
**President, Shadow Run HOA**

**Jeanne Antolchick**  
**Secretary, Shadow Run HOA**